

INDUCTION MANUAL

Department of Sports

Ministry of Youth Affairs & Sports

Government of India

List of Acronyms

Abbreviation	Full Form
ACBP	Annual Capacity Building Plan
AICS	All India Council of Sports
AoB	Allocation of Business
ASO	Assistant Section Officer
CBSE	Central Board of Secondary Education
CDN	Coordination
CWG	Commonwealth Games
DARPG	Department of Administrative Reforms and Public Grievances
DoS	Department of Sports
DPIIT	Department of Promotion of Industry & International Trade
DS	Deputy Secretary
EWCY&S	Education, Women, Children, Youth and Sports
IOA	Indian Olympic Association
JS	Joint Secretary
LNCPE	Lakshmibai National College of Physical Education
LNIFE	Lakshmibai National University of Physical Education
MDSD	Mission Directorate – Sports Development
MTS	Multi-Tasking Staff
MYAS	Ministry of Youth Affairs & Sports
NADA	National Anti-Doping Agency
NDTL	National Dope Testing Laboratory
NPFAI	National Playing Fields Association
NSDF	National Sports Development Fund
NSEB	National Sports Education Board
NSF	National Sports Federation
NSPO	National Sports Promotion Organization
NSU	National Sports University
PA	Personal Assistant
PPS	Principal Private Secretary
PS	Private Secretary
PSO	Principal Staff Officer
PYKKA	Panchayat Yuva Krida Aur Khel Abhiyan
RGKA	Rajiv Gandhi Khel Abhiyan
RSF	Regional Sports Federation
RTI	Right To Information
SAI	Sports Authority of India
SCB	Sports Control Board
SO	Section Officer
SP	Sports

Abbreviation	Full Form
SSA	Social Security Assistant
US	Under Secretary
USIS	Urban Sports Infrastructure Scheme
UT	Union Territory

Table of Contents

Version Control	6
Objectives of the Induction Manual	7
1. Establishment of the Department	8
2. Work allocated to the Department in accordance with Allocation of Business Rules, 1961	8
3. Ministers in the Department	9
4. List of Secretaries in the Department	9
5. Mandate of the Department	10
6. Vision & Mission of the Department	11
6.1. Vision.....	11
6.2. Mission.....	11
7. Organizational setup	12
8. Department – An overview	14
8.1. Major Institutions of the Department of Sports.....	14
8.2. Committees in the Department.....	20
9. Functions of Divisions	25
9.1. SP-1	25
9.1.1. Division Role:.....	25
9.1.2. Sanctioned Strength.....	25
9.1.3. Officials and Staff details	26
9.2. SP-2 & SP-5.....	26
9.2.1. Division Role.....	26
9.2.2. Sanctioned Strength.....	27
9.2.3. Officials and Staff details	27
9.3. SP-3	28
9.3.1. Division Role:.....	28
9.3.2. Sanctioned Strength.....	28
9.3.3. Officials and Staff details	29
9.4. SP-CDN	29
9.4.1. Division Role:.....	29

9.4.2.	Sanctioned Strength.....	30
9.4.3.	Officials and Staff details	30
9.5.	SP-IV	30
9.5.1.	Division Role:.....	30
9.5.2.	Sanctioned Strength.....	31
9.5.3.	Officials and Staff details	31
9.6.	SP-VI.....	31
9.6.1.	Division Role:.....	31
9.6.2.	Sanctioned Strength.....	32
9.6.3.	Officials and Staff details	32
9.7.	SP-MDSD	32
9.7.1.	Division Role:.....	32
9.7.2.	Sanctioned Strength.....	33
9.7.3.	Officials and Staff details	33
10.	Schemes launched by the Department	34
11.	Capacity Building Initiatives in Department of Sports.....	37
11.1.	Training Interventions.....	37
11.2.	Non-Training Interventions.....	40
12.	Annexures.....	42

Version Control

Version Control			
Version	Author	Date	Changes
0.1	DoS	23/04/2024	NA

Objectives of the Induction Manual

The induction manual is intended to be used as a reference material for new employees who join the Department of Sports. The manual will provide an overview of the mandate and activities of the department and, will also serve as a repository of key information relevant to all employees.

1. Establishment of the Department

- 1.1. The Ministry of Youth Affairs & Sports was initially set up as the Department of Sports in 1982 when India organized the IX Asian Games in New Delhi. Its name was changed to the Department of Youth Affairs & Sports in 1985, the year that was celebrated as the International Youth Year. It became a Ministry on 27th May 2000. Subsequently, the Ministry has been bifurcated into the Department of Youth Affairs and the Department of Sports under two separate Secretaries w.e.f. 30th April, 2008. The subjects that are dealt with by the Department of Sports are as per the Govt. of India's (Allocation of Business) Rules, 1961, and are elaborated in the following sections.
- 1.2. Promotion and development of sports in the country is primarily the responsibility of the various National Sports Federations, which are autonomous bodies. The role of the Government is creation of infrastructure, capacity building for broad-basing sports and achieving excellence in various competitive events at the national and international levels. The schemes of the Department are designed towards achieving these objectives.

2. Work allocated to the Department in accordance with Allocation of Business Rules, 1961

The specific subjects being dealt with by the ministry are contained in the second schedule of **Order of the Government of India (Allocation of Business) Rules, 1961**, as under:

- Sports Policy
- Sports and Games
- National Welfare Fund for Sportsmen
- Netaji Subhas National Institute of Sports
- Sports Authority of India
- Matters relating to the Indian Olympic Association and National Sports Federations
- Participation of Indian sports teams in tournaments abroad and participation of foreign sports teams in international tournament in India
- National Sports Awards, including Arjuna Awards
- Sports Scholarships
- Sports infrastructure including financial assistance for creation and development of such infrastructure
- Financial assistance for coaching, tournaments, equipment, etc.
- Sports matters relating to Union Territories
- All attached or subordinate offices and autonomous bodies set up by the Department concerning any of the subjects specified above
- Physical Education

3. Ministers in the Department

1. Cabinet Minister

Sh. Anurag Singh Thakur

2. Minister of State

Sh. Nisith Pramanik

4. List of Secretaries in the Department

S. No.	Name of the Secretary	Period	
		From	To
1.	Sh. Sudhir Nath	20.05.2008	07.03.2009
2.	Smt. Sindhushree Khullar	19.03.2009	16.04.2012
3.	Sh. Pradeep Kumar Deb	16.04.2012	30.09.2013
4.	Sh. Rajeev Gupta	01.10.2013	22.10.2013
5.	Sh. Ajit M. Sharan	23.10.2013	31.08.2015
6.	Sh. Rajiv Yadav	01.09.2015	28.11.2016
7.	Sh. Injeti Srinivas	29.11.2016	16.10.2017
8.	Sh. Rahul Bhatnagar	17.10.2017	08.02.2019
9.	Sh. Radhey Shyam Julaniya	21.02.2019	27.04.2020
10.	Sh. Ravi Mital	27.04.2020	30.09.2021
11.	Smt. Sujata Chaturvedi	30.09.2021	Present

5. Mandate of the Department

Broad basing of sports and achieving excellence at the National and International levels through collaboration with State Governments, the Indian Olympic Association (IOA) and the National Sports Federations (NSFs).

The key objectives of the Department of Sports are as follows:

- Broad basing of sports in rural areas by providing sports infrastructure and equipment at block level;
- Universalization of Sports in rural and urban areas in convergence with other Ministries and partnership with the State Governments;
- Enhancing transparency and improving public accountability in Autonomous Sports Bodies;
- Achieving excellence in sports by expansion of talent pool, identification and nurturing of talent through customized training, coaching camps and providing requisite sports science support and conduct of sports competitions at various levels in partnership with National Sports Federations;
- Integration of sports sciences and physical education;
- Special focus on anti-doping measures in sports and elimination of unethical practices

6. Vision & Mission of the Department

6.1. Vision

Our vision is to provide opportunities for developing the personality of youth so that they may achieve their full potential and involving them in various nation-building activities on the one side and "broad basing" of sports and "achieving excellence" at the National and International levels on the other.

6.2. Mission

- To formulate policies aimed at promotion and development of Youth and Sports in the country.
- To formulate and implement policies and programmes aimed at facilitating the all-round development of the personality of youth through sports and community services.
- To formulate and implement policies and programmes aimed at involving the youth in various nation-building activities.
- To formulate and implement policies and programmes aimed for broad-basing sports.
- To formulate and implement policies and programmes, encouraging and popularizing indigenous sports, designed to achieve excellence in competitive sports and to establish India as a leading country in sports in Asia and the World commensurate with our potential.

7. Organizational setup

The Department of Sports is administered by a Secretary to the Government of India. Secretary (Sports) is supported by two Joint Secretaries namely, Joint Secretary (Development) (JS-D) and Joint Secretary (Sports-Development) (JS-SP) for the smooth functioning of the department.

Based on the current allocation of work, JS-D handles work related to sports infrastructure development, sports policy, Khelo India Scheme, National Sports Awards, Cash Award for Meritorious Athletes, and National Sports Development Fund. JS-SP looks after work related to the National Sports Development Code for Sports Governance, Assistance to National Sports Federations, Academic Institutions under the DoS and International Sports Events.

The Director(s) who handles Sections SP-2 and SP-5 is designated to look after the work related to Human Resource Development in Sports and matters related to various autonomous bodies under the administrative control of DoS (Sports Authority of India (SAI), National Dope Testing Laboratory (NDTL) and National Anti-Doping Agency (NADA).

Currently, MYAS has a combined sanctioned strength of 214 personnel for both the Department of Youth Affairs and the Department of Sports, while the current operating strength is 173. Of the total staff currently working at the Ministry, the Department of Sports has 61 personnel, including the support staff including PS, PA, Steno, SSA, and MTS. The organizational structure of the Department of Sports is presented below:

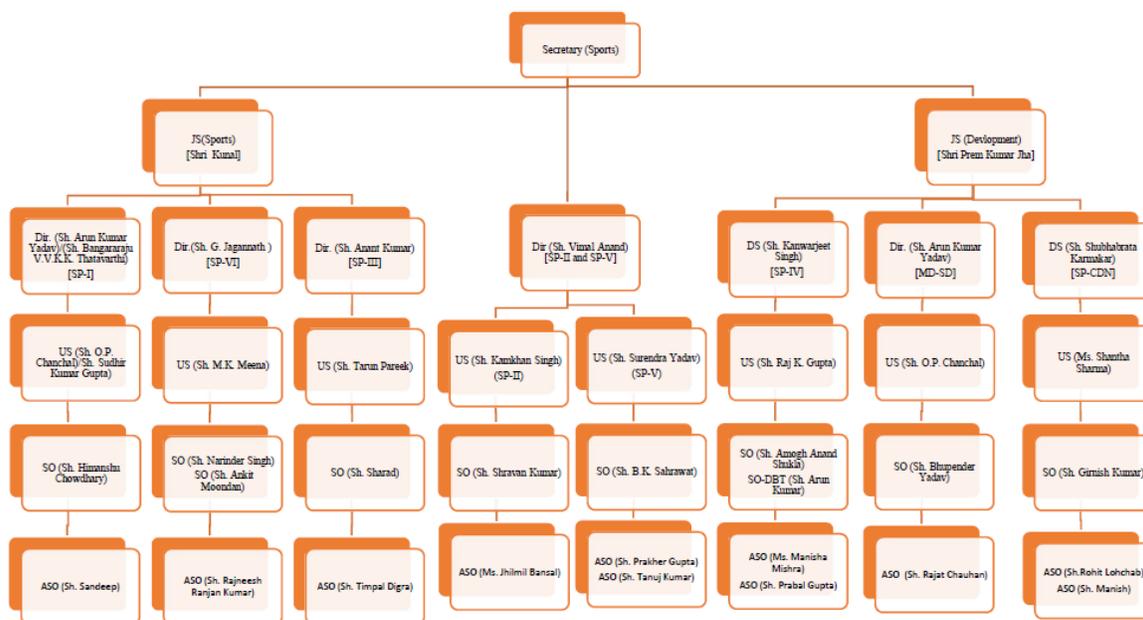


Figure 1: Organization Chart

The department with Secretary (Sports) as the administrative head, is divided into eight divisions which have distinct roles to play in its overall functioning. These eight divisions are split between the Joint Secretary, Sports (Division SP I, III and VI) and the Joint Secretary, Development (Division SP IV, CDN & MDSD) and Director, Sports (Division SP II and V). The table covering each division

in detail, elaborating on the specific activities performed by officials in that division is given at **Annexure**.

The Joint Secretaries are assisted by Deputy Secretaries/ Directors and Under Secretaries of the respective divisions. Each division is responsible for various activities allocated to them. Deputy Secretaries/ Directors and Under Secretaries of each division are supported by Section Officers (SOs), Assistant Section Officers (ASOs), Young Professionals and multi-tasking staff (MTS) who help in managing administrative and clerical functions of the division. Their role is primarily the same across divisions in the department. The next table elaborates on the role and responsibilities of the abovementioned.

Designation	Role	Activities Performed
<p>Section Officer (SO)</p> <p><i>Across all divisions</i></p>	<ul style="list-style-type: none"> • Supporting respective division in relevant matters related to the department. • Distribution of work among junior and contractual staff • Putting up files for approval for various divisional mandates • Management & co-ordination of the work • Issuance of letters. 	<ul style="list-style-type: none"> • Handle section-related receipts • Keep a track of all judicial/quasi-judicial matters on file • Managing files and records • Distribution of work among staff • Management and co-ordination of work, issuance of letters • Duties in respect of recording and indexing • Training, helping and advising the staff
<p>Assistant Section Officers (ASO) and Young Professionals (YPs)</p> <p><i>Across all divisions</i></p>	<ul style="list-style-type: none"> • Working under guidance and supervision of Section Officer • Supporting section officer on departmental inquiries with respect to section-related matters 	<ul style="list-style-type: none"> • Prepare noting and put-up file mentioning precedents/code, providing relevant facts and information of all matters related to division. • Check whether all facts open to check have been correctly • Data management • Drafting response to RTI, Queries • Paperwork related to monitoring & evaluation of projects

8. Department – An overview

8.1. Major Institutions of the Department of Sports

I. Sports Authority of India

Sports Authority of India (SAI) was set up as a Society registered under the Societies Registration Act 1860 in pursuance of Resolution No. 1-1/83/SAI dated 25th January 1984 to carry forward the legacy of the IXth Asian Games held in New Delhi in 1982, under the Ministry of Youth Affairs and Sports (MYAS). SAI has been entrusted with twin objectives of promoting sports and achieving sporting excellence at the National and International levels. Subsequently, in order to facilitate the development of SAI as a robust sports promotion body, necessary knowledge and skills in the field of sports coaching and physical education were incorporated by amalgamating the erstwhile Society for National Institutes of Physical Education & Sports (SNIPES) consisting of Netaji Subhash National Institute for Sports (NSNIS), Patiala and its Centres along with two other educational institutes, namely, Lakshmi Bai National College of Physical Education (LNCPE) located at Gwalior and Thiruvananthapuram, with SAI w.e.f. 1st May, 1987. The LNCPE, Gwalior was, however, delinked from SAI in September 1995 on attaining the status of a "Deemed University". Today, SAI stands out as an apex body for the promotion of sports and sports excellence in the country.

i. General Body & Governing Body of SAI

As per the Memorandum of Association and Rules of SAI, the General Body (Society) and the Governing Body of SAI are constituted by the Government of India. The Hon'ble Minister of Youth Affairs & Sports is the Chairman of both the General Body and Governing Body of SAI.

ii. Aim & Objectives of SAI

- To promote and broad-base sports in the country
- To identify/ scout sports talent and nurture it
- To implement schemes/ programmes for achieving excellence in sports in different disciplines at the international level in order to establish India as a major sporting power
- To manage the Stadia in Delhi, which were constructed for the IXth Asian Games held in 1982
- To act as an interface between the Ministry of Youth Affairs & Sports and respective State Governments, as well as other agencies responsible for promotion/development of sports in the country
- To establish, run, manage and administer institutions to produce high-caliber coaches, sports scientists and physical education teachers
- To plan, construct, acquire, develop, manage, maintain and utilize sports infrastructure and facilities in the country
- To initiate, undertake, sponsor, stimulate and encourage research projects related to various sports sciences for the upgradation of sports, sportspersons and coaches

- To initiate issues and/ or cooperate with other Central or State bodies and other institutions involved in sports promotion and development of sports excellence in the country.

iii. Major Divisions/Institutions of SAI and their functional responsibilities

S.No.	Name of the Division	Functions
1.	Academics (Coaching) NS NIS, Patiala	Conducting Certificate and Diploma Courses in sports coaching. Upgrading skills of the coaches by conducting regular refresher courses.
2.	Academics (Phy. Edu.) LNCPE, Thiruvananthapuram	Conducting Graduate and Post-Graduate Courses in Physical Education.
3.	Operations Division SAI HO, New Delhi	Planning, implementation and monitoring of SAI Sports Promotional Schemes.
4.	TEAMS Division SAI HO, New Delhi	Training of Elite Athletes and Management Support on behalf of MYAS in collaboration with the National Sports Federations including holding of National camps, facilitating foreign exposure and services of foreign coaches.
5.	Target Olympic Podium Scheme (TOPS)	To assist Mission Olympic Cell in fulfilling its mandate inclusive of selection, exclusion and approval of proposal. It aims to provide assistance for end-to-end requirement of the athlete who is selected under the scheme i.e. selection, proposal, sanction and performance review.
6.	Equipment Support SAI HO, New Delhi	Consolidation of requirement of various sports equipment for SAI and/or other sports bodies and its sourcing from local as well as foreign vendors.
7.	Stadia Division SAI HO, New Delhi	Maintenance & Utilization of SAI Stadia in Delhi.
8.	Infrastructure SAI HO, New Delhi	To create, develop and maintain sports and sports related infrastructure at SAI Centres across the country.
9.	Personnel Division SAI HO, New Delhi	Deals with recruitment of Officers and Staff and service matters of Employees of SAI.
10.	Coaching Division SAI HO, New Delhi	Deals with recruitment and service matters of Coaches of SAI.
11.	Finance Division SAI HO, New Delhi	Deals with Financial planning and Budget allocations for various Divisions of SAI at Delhi, Academic institutions and Field Units.

S.No.	Name of the Division	Functions
12.	Coordination Division SAI HO, New Delhi	Nodal Division for liaising with MYA&S/ other agencies and various Divisions of SAI, particularly on matters related to Parliament and RTI.
13.	Media & International Cooperation Cell SAI HO, New Delhi	Liaison with print & electronic media, release of NIT/ advertisements, organizing press briefings and maintaining SAI Officials' website. Also, Liaison with MYA&S on issues related to cultural exchange programmes / bilateral relations in the field of sports with foreign nations.
14.	General Administration SAI HO, New Delhi	Procurement and maintenance of General Stores. Maintenance of House Building, Computerization and Housekeeping, Transport, Meeting and Seminars, Official Telephones and Air Ticketing.
15.	Legal Division SAI HO, New Delhi	Deals with all legal matters pertaining to SAI.
16.	Vigilance Cell SAI HO, New Delhi	Deals with all vigilance matters related to SAI.
17.	Official Language Division SAI HO, New Delhi India.	Implementation of Official language policy of the Government of India.
18.	Khelo India Division, SAI HO, New Delhi	To achieve the twin objectives of mass participation and promotion of excellence in sports.
19.	Fit India Division, SAI HO, New Delhi	To promote fitness as easy, fun and free, spread awareness on fitness and various physical activities that promote fitness through focused campaigns, encourage indigenous sports and activities around fitness, make fitness reach every school, colleges/universities, village, panchayat, etc.
20.	Coach Development and Training	Coach Development and Training Division is established with an objective to conduct trainings for Coaches, Scientific Staff and Administrative Staff to upgrade their knowledge and skills.

II. Lakshmbai National Institute of Physical Education, Gwalior (Deemed to be University)

The Lakshmbai National Institute of Physical Education was established initially as a College on 17th August in 1957, i.e., the centenary year of the War of Indian Independence. The Institute is located at Gwalior, where Rani Lakshmbai of Jhansi had laid her life for the country's freedom struggle. In recognition of the services rendered by the Institute in the field of physical education and sports, Deemed to be University status has been conferred upon it by the Government of

India on the recommendation of the University Grants Commission under Section 3 of the UGC Act, 1956 in the year 1995. The Institute is an autonomous organization under the administrative control of Ministry of Youth Affairs & Sports, Government of India and is run through the Society registered under the Madhya Pradesh Societies Registration Act, 1973.

i. Objectives

The objectives of the Institute are as under:

- a. To provide higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at post-graduate and research degree levels fully conforming to the concept of university, namely, University Education Report (1948) and the Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).
- b. To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the university education system that is - academic engagement clearly distinguishable from programmes of an ordinary nature that lead to conventional degrees in arts, science, engineering, medicine, dental, pharmacy, management, etc. routinely offered by conventional institutions.
- c. To provide high-quality teaching and research and for the advancement knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full-time faculty/ research scholars (PhDs and Post-Doctoral) in diverse disciplines.
- d. To prepare highly qualified leaders in the field of Physical Education, other Inter-Disciplinary subjects and Sports/Games.
- e. To serve as a Centre of excellence and innovations in Physical Education, and to undertake, promote and disseminate research and also publish literature in this field.
- f. To provide professional and academic leadership to other institutions in the field of Physical Education.
- g. To provide vocational guidance and professional services to the people in this field.
- h. To promote mass participation in physical education activities.
- i. To undertake extramural studies, extension programmes and field outreach activities to contribute to the development of society.
- j. To develop and promote programmes of physical education and games/ sports in Educational Institutions and other organizations.
- k. To provide for instructions and training in such branches viz. health & fitness, wellness, yoga and indigenous activities of learning as it may deem fit.
- l. To undertake all such other activities as may be necessary or desirable for or conducive to attain or furthering the objectives specified above as may be expedient for functioning of the LNIPE.

ii. Northeast Regional Centre

The establishment of the Northeast Regional Centre at Guwahati was approved by the Ministry of Youth Affairs & Sports in the year 2009 and the first batch during academic session 2009-10 functioned from Gwalior as off-campus. Thereafter, upon taking over Tepasia Sports Complex from the Government of Assam in May 2010, the NERC commenced physical functioning from the academic session 2011-12, where many facilities like Indoor Multi-purpose Hall, Football ground, Hockey ground, Velodrome and Volleyball Courts were already in place and thereafter, the Institute created the infrastructure required for academic purposes. The Institute is now running BPEd as well as MPEd there in a full-fledged and regular manner. Recognizing the need of regular manpower for the NERC, Guwahati, the Government of India, Ministry of Finance has sanctioned a total of 11 posts during the year 2011-12 and most of the appointments against these posts have since been made. Laying of Hockey turf, Track and Field (Synthetic), Auditorium, Library and Quarters for faculty and staff are under construction.

III. National Sports University, Manipur

The National Sports University (NSU) was established in 2017 under the Manipur Societies Registration Act, 1989. It started functioning in a temporary campus at Khuman Lampak Sports Complex, Imphal in 2018 with two undergraduate programmes, namely Bachelor of Physical Education and Sports and Bachelor of Science in Sports Coaching. On 17th August 2018, NSU was enacted by an Act of Parliament making the University the first of its kind in India. As on date, the University has completed four successful academic years and is currently offering 2 Undergraduate programmes and 3 Post Graduate programmes.

i. Objectives

- a. To evolve as an institute of advanced study in the field of physical education and sports sciences.
- b. To provide for research and development and dissemination of knowledge in physical education and sports sciences by providing specially designed academic and training programmes in various areas of physical education and sports sciences and training in advanced technologies of sports.
- c. To strengthen physical education and sports training programmes to promote sports including traditional and tribal sports and games.
- d. To establish centres and institutions of excellence for imparting state-of-the-art educational training and research in the fields of physical education and sports sciences, sports technology and high-performance training for all sports and games
- e. To provide professional and academic leadership to other institutions in the field of physical education and sports sciences
- f. To provide vocational guidance and placement services in physical education, sports sciences, sports medicine, sports technology and other related fields
- g. To generate capabilities for the development of knowledge, skills and competencies at various levels in the fields of physical education and sports sciences, sports technology and high-performance training for all sports and games.

- h. To generate capabilities to provide infrastructure of international standard for education, training and research in the areas related to physical education and sports sciences, sports technology and high-performance training for all sports and games.
- i. To prepare highly qualified professionals in the fields of physical education and sports sciences, sports technology and high-performance training for all sports and games.
- j. To serve as a Centre of Excellence for the elite and other talented sportspersons of all sports and games and innovation in physical education and sports sciences and to carry out, endorse and propagate research.
- k. To function as a leading resource centre for knowledge and development in the areas of physical education and sports sciences, sports technology and high-performance training for all sports and games.
- l. To provide international collaboration in the fields of physical education and sports sciences, sports technology and high-performance training for all sports and games.
- m. To establish close linkage with sports academies, schools, colleges, sports and recreation clubs, sports associations and international federations for teaching, training and research in physical education and sports sciences, sports technology and high-performance training for all sports and games.
- n. To train talented athletes to help them evolve into elite athletes at international level.
- o. To make India become a sporting power.

IV. National Anti-Doping Agency (NADA)

National Anti-Doping Agency (NADA) is the nodal agency for the promotion of dope-free culture among sportspersons of the country. NADA follows the standards and guidelines of the World Anti-Doping Agency (WADA) including best practices on anti-doping matters.

V. National Dope Testing Laboratory (NDTL)

The National Dope Testing Laboratory (NDTL) is an autonomous body of the Government of India. NDTL is a premier analytical testing & research organization established in the country with state-of-the-art facilities and mandated for dope testing of sportspersons at both- domestic as well as international levels. It is accredited by WADA and also accredited by the National Accreditation Board for Testing & Calibration Laboratories (NABL) as per ISO/ IEC 17025:2017 for chemical and biological testing.

The laboratory undertakes analysis of samples of sportspersons for anti-doping. In addition, it is also devoted to research and development on dope science strictly adhering to the protocols of WADA International Standards for Laboratories (ISLs) and creating awareness among the stakeholders in matters concerning new drugs/methods of testing. Presently, it is one of the thirty (30) WADA accredited Laboratories in the World. It abides by the WADA guidelines and is subject to periodic WADA assessment/review.

8.2. Committees in the Department

I. Executive Committee for HRDS Scheme

The Executive Committee comprises the Secretary (Sports) as Chairperson, Director General (Sports Authority of India-SAI), Joint Secretary (Scheme Division), Financial Advisor, (MoYAS), Vice Chancellor (National Sports University-NSU), Director (NCSSR) and Director (Scheme Division) as Members. Other Experts and suitable invitees may be invited to the meetings of the Committee as required.

Applications received on or before the 20th day of the preceding month will be placed before the Executive Committee for consideration along with the recommendation of the "Appraisal Committee".

The Appraisal Committee comprises of Joint Secretary (Scheme Division) as Chairperson; Director/Deputy Secretary (IFD), Director/Deputy Secretary (Scheme Division) and Under Secretary (Scheme Division) as Members; and one/two officers at Director/Deputy Secretary-level from autonomous bodies, under the Department of Sports, as Expert Members for examining the technical aspects of the proposals.

II. Executive Committee of the NSDF

1. Secretary, Sports – Chairperson
2. DG-SAI, New Delhi
3. Joint Secretary & FA.
4. Joint Secretary (Dev.)
5. Director (Sports) & Member Secretary-NSDF
6. DDG (TEAMS) – SAI

III. Executive Committee of Pandit Deendayal Upadhyay National Welfare Program for Sportsperson Scheme

The function of the executive committee of the scheme is to decide on the eligibility and the quantum of financial assistance to the applicant.

The composition of the executive committee of the scheme is as follows:

S.No.	Designation	
1.	Secretary (Sports)	Chairperson
2.	Joint Secretary, (in-charge of the scheme), MYAS	Member
3.	Financial Advisor, MYAS	Member
4.	Director (in-charge of the scheme), MYAS	Member
5.	Three (03) Eminent Sportspersons (nominated*) (i) Shri Yogeshwar Dutt, Wrestler (ii) Ms Tania Sachdeva, Chess (iii) Shri Girraj Singh, Para Athlete	Members

IV. General Council of Khelo India – National Programme for Development of Sports

S.No.	Composition of GC	Role in GC
1.	Hon'ble Minister of Youth Affairs & Sports	Chairperson
2.	Hon'ble Minister of State of Youth Affairs & Sports	Deputy Chairperson
3.	Secretary (Sports), Ministry of Youth Affairs & Sports	Member
4.	Secretary (Youth Affairs), Ministry of Youth Affairs & Sports	Member
5.	CEO, NITI Aayog	Member
6.	Secretary, Ministry of Panchayati Raj	Member
7.	Secretary, Ministry of Rural Development	Member
8.	Secretary, Department of School Education, Ministry of Education	Member
9.	Secretary, Ministry of Tribal Affairs	Member
10.	Secretary, Ministry of Social Justice & Empowerment	Member
11.	Secretary, Ministry of Women & Child Development	Member
12.	Chief Secretary, Government of Arunachal Pradesh	Member
13.	Chief Secretary, Government of Chandigarh	Member
14.	Chief Secretary, Government of Haryana	Member
15.	Chief Secretary, Government of Uttar Pradesh	Member
16.	Chief Secretary, Government of Andhra Pradesh	Member
17.	Chief Secretary, Government of Andaman & Nicobar Islands	Member
18.	Chief Secretary, Government of Gujarat	Member
19.	Chief Secretary, Government of Maharashtra	Member
20.	Chief Secretary, Government of Jharkhand	Member
21.	Chief Secretary, Government of Odisha	Member
22.	Director General, Sports Authority of India	Member
23.	Director General, Central Reserve Police Force	Member
24.	Additional/ Joint Secretary (Youth Affairs), Ministry of Youth Affairs & Sports	Member
25.	Representative of Athletic Federation of India	Member
26.	Representative of All India Football Federation	Member
27.	Representative of Wrestling Federation of India	Member
28.	Joint Secretary (Development) & Mission Director, Ministry of Youth Affairs & Sports	Member Secretary

* The members of the State/Union Territories will be rotated on annual basis.

V. National Level Executive Committee of Khelo India – National Programme for Development of Sports for coordination amongst Central Ministries/Department

The key function of the National Level Executive Committee (NLEC) is coordination amongst Central Ministries/ Department and to ensure convergence of activities carried out by all relevant Stakeholders including Sports Promotion Boards and Central Public Sector Enterprises (CPSEs).

S.No.	Composition of NLEC	Role in NLEC
1.	Secretary (Sports)	Chairman
2.	Additional Secretary & Financial Advisor, Ministry of Youth Affairs & Sports	Member
3.	Representative from Sports Authority of India not below the rank of Executive Director	Member
4.	Representative not below the rank of Joint Secretary/equivalent from: (i) NITI Aayog (ii) Ministry of Corporate Affairs (iii) Ministry of Culture (iv) Ministry of Defence (v) Ministry of Development of North Eastern Region (DoNER) (vi) Ministry of Drinking Water & Sanitation (vii) Department of Empowerment of Persons with Disabilities (Divyangjan) (viii) Ministry of Environment, Forest & Climate Change (ix) Department of Health & Family Welfare (x) Ministry of Home Affairs (xi) Ministry of Housing and Urban Affairs (xii) Ministry of Information & Broadcasting (xiii) Ministry of New and Renewable Energy (xiv) Ministry of Panchayati Raj (xv) Ministry of Petroleum and Natural Gas (xvi) Ministry of Railways (Railway Board) (xvii) Ministry of Rural Development (xviii) Ministry of Skill Development & Entrepreneurship (xix) Ministry of Statistics and Programme Implementation (xx) Ministry of Steel (xxi) Ministry of Tourism (xxii) Ministry of Tribal Affairs (xxiii) Ministry of Women & Child Development (xxiv) Department of Consumer Affairs (xxv) Department of Higher Education (xxvi) Department of School Education and Literacy (xxvii) Department of Personnel & Training (xxviii) Department of Heavy Industry	Members

S.No.	Composition of NLEC	Role in NLEC
	(xxix) Department of Public Enterprises (xxx) Department of Youth Affairs (xxxi) Delhi Development Authority	
5.	Head of the organization or nominee not below the rank of Joint Secretary/equivalent from: (i) Services Sports Control Board (ii) All India Police Sports Control Board (iii) Railway Sports Promotion Board (iv) Central Civil Services Cultural & Sports Board (v) All India Public Sector Sports Promotion Board (vi) Coal India Sports Promotion Association (vii) Petroleum Sports Promotion Board (PSPB) (viii) School Games Federation of India (SGFI)	Members
6.	Head of the organization or nominee not below the rank of Joint Secretary/equivalent from: (i) Association of Indian Universities (AIU) (ii) University Grants Commission (UGC) (iii) University of Delhi (iv) Jamia Millia Islamia (v) Guru Nanak Dev University	Members
7.	Joint Secretary in charge of Mission Directorate – Sports Development, Department of Sports	Member Secretary

VI. National Level Executive Committee of Khelo India – National Programme for Development of Sports for coordination amongst States/UTs

The key function of the National Level Executive Committee (NLEC) is coordination amongst States/Union Territories.

S. No.	Composition of NLEC	Role in NLEC
1.	Secretary (Sports), Ministry of Youth Affairs & Sports	Chairman
2.	Director General, Sports Authority of India	Member
3.	Additional /Joint Secretary & Financial Adviser, Ministry of Youth Affairs & Sports	Member
4.	Secretary (Sports), Government of Arunachal Pradesh	Member
5.	Secretary (Sports), Government of Chandigarh	Member
6.	Secretary (Sports), Government of Haryana	Member
7.	Secretary (Sports), Government of Uttar Pradesh	Member
8.	Secretary (Sports), Government of Andhra Pradesh	Member
9.	Secretary (Sports), Government of Andaman & Nicobar Islands	Member
10.	Secretary (Sports), Government of Gujarat	Member

S. No.	Composition of NLEC	Role in NLEC
11.	Secretary (Sports), Government of Maharashtra	Member
12.	Secretary (Sports), Government of Jharkhand	Member
13.	Secretary (Sports), Government of Odisha	Member
14.	Joint Secretary (Youth Affairs), Ministry of Youth Affairs & Sports	Member
15.	Director (MDSD), Ministry of Youth Affairs & Sports	Member
16.	Executive Director (Operations), Sports Authority of India	Member
17.	Representative of Athletic Federation of India	Member
18.	Representative of All India Football Federation	Member
19.	Representative of Wrestling Federation of India	Member
20.	Joint Secretary (Development) & Mission Director, Ministry of Youth Affairs & Sports	Member Secretary

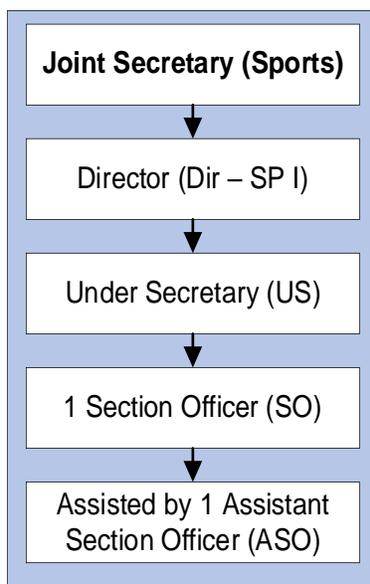
* The members of the State/Union Territories will be rotated on annual basis

9. Functions of Divisions

9.1. SP-1

Division Mandate: Overseeing governance and functioning of National Sports Federations (NSFs) and management of Para-athletes.

Division Organogram:



9.1.1. Division Role:

The brief functions of the division are as under:

- Handling parliamentary matters, Audit, RTI, Public Grievances, Court Cases, Coordination related to concerned NSFs.
- Dealing with matters related to Para-Sports such as classification, cash awards and recognition
- Release of Grants to SAI from the budgetary allocation made for the Scheme of Assistance to National Sports Federations (NSFs)
- Overseeing Sports Control Board (SCB)
- Overseeing preparation of compendiums of instructions relating to NSFs

9.1.2. Sanctioned Strength

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/Deputy Secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	1

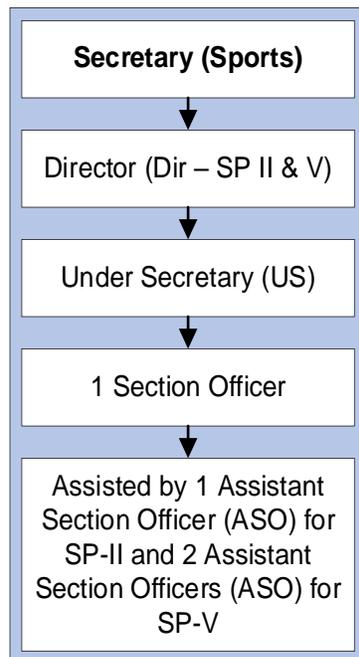
9.1.3. Officials and Staff details

Designation	Name	Email
Director	Bangararaju V V K K Thatavarthi	bthatavarthi@ord.gov.in
Under Secretary	Sudhir Kumar Gupta	sudhir.kumar24@nic.in
Section Officer	Himanshu Chowdhary	himanshu.chowdhary@gov.in
Assistant Section Officer	Sandeep	sandeep.beniwal@gov.in

9.2. SP-2 & SP-5

Division Mandate: Overseeing National Sports Development Fund (NSDF), Administrative, financial and legal matters related to SAI, NADA, NDTL

Division Organogram:



9.2.1. Division Role

The brief functions of the division are as under:

- Matters related to National Sports development fund (NSDF)
- International Cooperation/MoUs
- Administrative, financial and legal matters relating to Sports Authority of India (SAI), National Anti-Doping Agency (NADA) and National Dope Testing Laboratory (NDTL)
- Matters related to Scheme of Human Resource Development in Sports

9.2.2. Sanctioned Strength

SP-2

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/Deputy secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	1

SP-5

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/Deputy secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	2

9.2.3. Officials and Staff details

SP-2

Designation	Name	Email
Director	Vimal Anand	vimal.anand@nic.in
Under Secretary	Kamkhan Sing	kamkhan.sing@nic.in
Section Officer	Shravan Kumar	sharvan.kumar49@gov.in
Assistant Section Officer	Jhilmil Bansal	jhilmil.bansal@gov.in

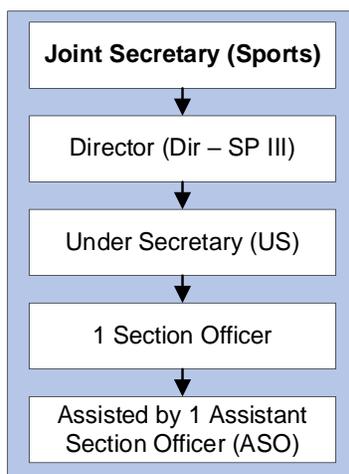
SP-5

Designation	Name	Email
Director	Vimal Anand	vimal.anand@nic.in
Under Secretary	Surendra Yadav	Surendra.yadav@nic.in
Section Officer	Basant Kumar Sahrawat	bk.sahrawat@gov.in
Assistant Section Officer	Prakher Gupta	prakher.gupta@gov.in
Assistant Section Officer	Tanuj Kumar	tanuj.kumar77@gov.in

9.3. SP-3

Division Mandate: Overseeing NSFs and regional sports federations (RSFs), matters related to the Indian Olympic Association (IOA) and related to Multi-disciplinary Sports Events such as the Olympics, Asian Games, CWG, etc.

Division Organogram:



9.3.1. Division Role:

The brief functions of the division are as under:

- Handling matters related to:
 - 26 National and Sports Federations accreditation, recognition (The rest are managed by SP -I, out of a total of 51)
 - National Sports Development Code of India, 2011
 - Regional Sports Associations (RSFs)
 - Indian Olympic Association (IOA)
- Multi-disciplinary Sports Events such as the Olympics, Asian Games, CWG, etc.
- Policy Matters relating to Schemes (including categorization of sports disciplines)
- Handling parliamentary matters, Audit, RTI, Public Grievances, and Court Cases pertaining to NSFs.

9.3.2. Sanctioned Strength

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/ Deputy Secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	1

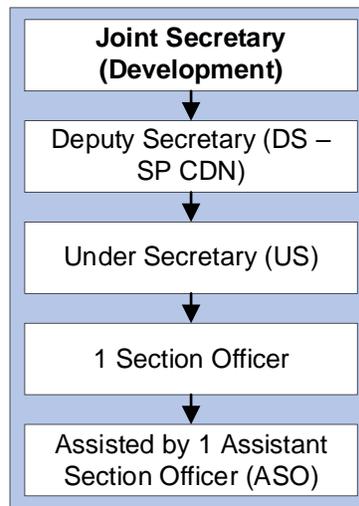
9.3.3. Officials and Staff details

Designation	Name	Email
Director	Anant Kumar	anant.kumar17@gov.in
Under Secretary	Tarun Pareek	tarun.pareek@nic.in
Section Officer	Sharad	sharad.87@nic.in
Assistant Section Officer	Timple Digra	t.digra65@gov.in

9.4. SP-CDN

Division Mandate: Overseeing Coordination with other divisions and working on Sports-centric aspects.

Division Organogram:



9.4.1. Division Role:

The brief functions of the division are as under:

- All events & campaigns of other organizations/Departments/Ministries, including the Special Campaign of DARPG, which require support and assistance from MoYAS and assistance from MoYAS and its subordinate organisations
- Matters related to Department related Parliamentary Standing Committee on EWCY&S
- ATR on recommendations of Sectoral Group of Secretaries (SGoS) and Thematic Group of Secretaries (TGoS) and ATR on recommendations of other reports of various Committees/Meetings, etc. not specifically covered under any scheme
- Matters related to the Sports Broadcast Signals (Mandatory Sharing with Prasar Bharati) Rules, 2007

9.4.2. Sanctioned Strength

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/Deputy Secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	2

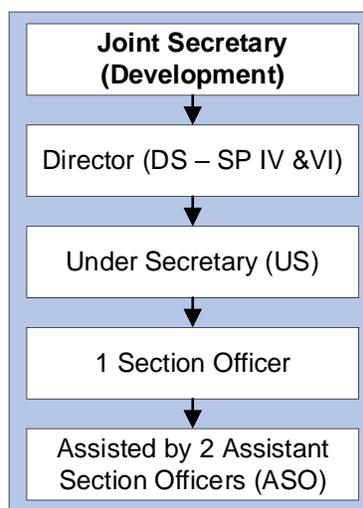
9.4.3. Officials and Staff details

Designation	Name	Email
Deputy Secretary	Subhabrata Karmakar	subharata.k@gov.in
Under Secretary	Shantha Sharma	shanthasharma-upsc@gov.in
Section Officer	Girnish Kumar	girnish.kumar@nic.in
Assistant Section Officer	Rohit Lohchab	lohchab.rohit@gov.in
Assistant Section Officer	Manish	manish.dabas99@gov.in

9.5. SP-IV

Division Mandate: Overseeing cash awards and all matters related to National Sports Awards.

Division Organogram:



9.5.1. Division Role:

The brief functions of the division are as under:

- Special Cash Awards to medal winners and their coaches.
- Scheme of Pension to meritorious sportspersons.
- Pandit Deendayal Upadhyay National Welfare Fund for Sportspersons (PDUNWFS).

- Implementation of DBT in the Department of Sports.
- Matters relating to National Sports Awards viz. Dhyan Chand Khel Ratna. Arjuna Awards, Dhyan Chand Awards. Dronacharya Awards, Rashtriya Khel Protsahan Puruskar and Maulana Abdul Kalam Azad (MAKA) Trophy
- Conference of States/UTs Sports Ministers

9.5.2. Sanctioned Strength

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/Deputy Secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	2

9.5.3. Officials and Staff details

Designation	Name	Email
Deputy Secretary	Kanwarjeet Singh	kj.singh@nic.in
Under Secretary	R.K. Gupta	rk.gupta69@nic.in
Section Officer	Amogh Anand Shukla	amog.shukla@gov.in
Assistant Section Officer	Manisha Mishra	manisha.mishra.soi@gov.in
Assistant Section Officer	Prabal Gupta	prabal.gupta@gov.in

9.6. SP-VI

Division Mandate: Handling matters related to various educational institutions associated to Department.

Division Organogram:



9.6.1. Division Role:

The brief functions of the division are as under:

- Managing matters related to LNIPE, Gwalior, National Sports University (NSU) in Manipur and all NSU-related matters.
- Matters pertaining to academic courses and curricula related to sports and physical education; NSEB

- Matters relating to setting up of National Centre for Sports Sciences and Research
- Matters related to All India Council of Sports (AICS)

9.6.2. Sanctioned Strength

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/ Deputy Secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	1

9.6.3. Officials and Staff details

Designation	Name	Email
Director	G. Jagannath	g.jagannath@nic.in
Under Secretary	M.K. Meena	mk.meena56@nic.in
Section Officer	Ankit Moondan	Ankit.moondan@nic.in
Assistant Section Officer	Rajneesh Ranjan Kumar	rajneesh.ranjan@gov.in

9.7. SP-MDSD

Division Mandate: Implementation of Khelo India and Fit India Movement and matters related sports infrastructure.

Division Organogram:



9.7.1. Division Role:

The brief functions of the division are as under:

- All matters related to the Khelo India Scheme
- Development of Khelo India Centers
- Management of funds provided for Technical Support and Building Service (TSCBS) under the Khelo India Scheme
- Geo-tagging of sports infrastructure in the sports department and education departments of States/ UTs.
- Asset Monetization of JN stadium & other properties of the Department
- Matters related to legacy use of sports infrastructure created

9.7.2. Sanctioned Strength

Sl. No.	Group/ Designation	Sanctioned Strength
1.	Director/Deputy Secretary	1
2.	Under Secretary	1
3.	Section Officer	1
4.	Assistant Section Officer	1

9.7.3. Officials and Staff details

Designation	Name	Email
Director	A.K. Yadav	dir.sports-moyas@gov.in
Under Secretary	Om Prakash Chanchal	chanchal.op@gov.in
Section Officer	Bhupender Yadav	bhupender.yadav49@gov.in
Assistant Section Officer	Rajat Chauhan	rajat.chauhan@gov.in

10. Schemes launched by the Department

All schemes of the Department of Sports have been tailored to achieve the objectives enumerated in the National Sports Policy-2001 viz. "Broad-basing of Sports" and "Achieving Excellence in Sports" at the national and international levels. A brief of the schemes are as follows:

10.1. Khelo India

Khelo India Scheme is a Central Sector Scheme that is being implemented by DoS from the year 2016-17. The Khelo India Scheme was revamped in the year 2017-18. The scheme is being continued for a further period of five years from 2021-22 to 2025-26. The basic objectives, vision and structure of the extant Khelo India Scheme have been retained. However, on the basis of the experience of this Ministry while implementing the extant Scheme as well as the evaluation/recommendations of the 3rd Party Evaluator, the components of the Scheme have been rearranged and rationalized by merging/subsuming some of the similar components with the larger ones, thus reducing the 12 existing components to 5 components as depicted below: - Creation and Upgradation of Sports Infrastructure; Sports Competition and Talent Development; Khelo India Centres and Sports Academies; Fit India Movement; and Promotion of inclusiveness through Sports.

The Khelo India Scheme aims to infuse sports culture and achieve sporting excellence in the country and also to encourage sports all over the country thus allowing the population to harness the power of sports through its cross-cutting influence, namely, holistic development of children & youth, community development, social integration, gender equality, healthy lifestyle, national pride and economic opportunities related to sports development.

Various key sports development initiatives are being carried out through the Khelo India Scheme including:

- 250+ Sanctioned Infrastructure projects in 34 States/UTs.
- Annual Sports Competitions of international standards are organized including Khelo India Youth Games, Khelo India University Games, Khelo India Winter Games, etc.
- Khelo India State Centre of Excellence were established in 29 States/UTs.
- More than 700 Khelo India District Centres are supported.
- More than 250 academies are accredited for training of athletes identified through the scheme.
- 2800+ Athletes are identified and are supported with Out-of-Pocket Allowance & other support through this scheme
- Indigenous Games including Gatka, Thang-Ta, Kalaripayattu, Mallakhamb, Yogasana are promoted.
- Women exclusive leagues/competitions are organized for 10 sporting disciplines

10.2. Assistance to National Sports Federations:

Under this Scheme, the Government of India provides assistance to National Sports Federations (NSFs) and other sports organizations for conducting National championships and holding of International Tournaments in India, participation in international tournaments abroad, organizing coaching camps, procuring sports equipment, and engagement of foreign coaches.

10.3. Cash Awards to Winners in International Sports events and their coaches:

The Scheme of Cash Awards to Winners in International sports events and their coaches was introduced in the year 1986 to encourage and motivate outstanding sportspersons for higher achievements and to attract the younger generation to take up sports as a career. Under this scheme, a cash award ranging from Rs.1.00 lakh to Rs.75 lakh is given to award-winning outstanding sportspersons for their achievements in international sports events.

10.4. National Sports Awards (NSAs):

NSAs are conferred by the Hon'ble President of India on the National Sports Day (i.e. 29th August) usually every year to outstanding sportspersons, coaches and entities engaged in the promotion of sports. NSAs consist of the Major Dhyanchand Khel Ratna Award, Arjuna Award, Dronacharya Award, Dhyan Chand Award for Lifetime Achievements, Maulana Abul Kalam Azad (MAKA) Trophy and Rashtriya Khel Protshahan Puruskar. A brief description of these awards is given below:

- **Major Dhyanchand Khel Ratna Award** was launched in the year 1991-92. The recipient of this award receives a medallion along with a cash award of Rs.25.00 lakh for the athlete's spectacular and outstanding performance in the field of sports over a period of four years immediately preceding the year during which the award is to be given.
- **Arjuna Award** was instituted in 1961 and is given to players who have exhibited good performance consistently for the previous four years at the international level, and have shown qualities of leadership, sportsmanship and a sense of discipline. The awardees are given a statuette, a scroll of honour, ceremonial dress and a cash prize of Rs.15.00 lakh.
- **Dronacharya Award** was instituted in 1985. This award honours eminent coaches who have assisted national athletes and teams in achieving outstanding results in international competitions. The awardees are given a statuette, certificate, ceremonial dress and a cash prize of Rs.15.00 lakh in the lifetime category and Rs.10.00 lakh in the regular category.
- **Dhyan Chand Award for Lifetime Achievements in Sports and Games** was instituted in the year 2002. This award is given to honour those sportspersons who have contributed to sports by their performance and continue to contribute to the promotion of sports even after they retire from active sporting career. The awardees are given a statuette, a certificate, ceremonial dress and award of Rs.10.00 lakh.
- **Maulana Abul Kalam Azad (MAKA) Trophy:** To promote competitive sports in colleges and universities, MAKA Trophy with a cash award of Rs.15.00 lakh is given to the university that wins the overall championship in the inter-university sports tournaments. The Universities standing second and third are given a cash award of Rs.7.5 Lakh and Rs.4.5 lakh each, respectively.
- **Rashtriya Khel Protsahan Puruskar:** To recognize the contribution made to sports development by entities other than Sportspersons and coaches, the Government instituted

a new award in 2009 entitled Rashtriya Khel Protsahan Puruskar. This award has four categories, namely, community sports development, Promotion of sports academies of excellence, support to elite sportspersons and employment to Sportspersons.

10.5. Pension to Meritorious Sports Persons:

Under this scheme launched in the year 1994, those sportspersons, who are Indian citizens and have won gold, silver or bronze medals in Olympic Games, World Cup/World Championships, Asian Games, Commonwealth Games and Paralympic games, and who have attained the age of 30 years, and have retired from an active sports career are eligible for life pension. The pension ranges between Rs.12,000/- to 20,000/- per month.

10.6. Pandit Deendayal Upadhyay National Sports Welfare Fund:

Pandit Deendayal Upadhyay National Welfare Fund for Sportspersons (PDUNWFS) was set up in March, 1982 with a view to assist outstanding sportspersons of the past, living in indigent circumstances, who had brought glory to the country in sports. Quantum of assistance from the fund ranges from Rs.2 lakhs to Rs.10 lakhs on various grounds, including medical treatment.

10.7. Human Resource Development in Sports:

The Scheme of Human Resource Development in Sports, a Central Sector Scheme, was launched by the DoS in the financial year 2013-14 after a thorough revision of the "Scheme of Talent Search and Training". The main focus of the Scheme is to emphasize the academic and intellectual side of sports management by awarding fellowships to deserving candidates for specialized studies at Masters' and Doctoral level in specific disciplines of sports and games where human resources are found to be inadequate.

10.8. National Sports Development Fund:

The National Sports Development Fund (NSDF) was established in 1998 under the Charitable Endowment Act, 1890, to mobilize resources from non-governmental sources, including the private/corporate sector and non-resident Indians.

10.9. National Centre of Sports Sciences and Research:

The scheme of National Centre of Sports Sciences and Research (NCSSR) aims to support high-level research, education and Innovation concerning the high performance of elite athletes. To pursue this objective, this central sector scheme is focused on sports science including sports medicine. NCSSR provides sports science equipment to SAI's 11 National Centres of Excellence (at Aurangabad, Bhopal, Gandhi Nagar, Guwahati, Imphal, Lucknow, Kolkata, KSSR New Delhi, Rohtak, Sonapat, Trivandrum) and 2 High Performance Centres at Patiala and Bengaluru. Further assistance provided to 11 universities/ medical colleges for sorting up of sports science/ sports Medicine Department.

11. Capacity Building Initiatives in Department of Sports

The ACBP is the crucial element in the capacity-building initiative by the Department of Sports which addresses the competency needs at all levels. As a part of the development of Annual Capacity Building Plan (ACBP), a Competency Needs Assessment (CNA) exercise was conducted to identify the capacity needs to be addressed in the department of sports. Based on the findings, various training and non-training interventions were identified that are to be taken up over a period of one year under different divisions in order to address the competency needs.

Based on the discussions held with the Capacity Building Unit (CBU), the following interventions for capacity building have been prioritized for the department of Sports.

- **Learning Hour:** A dedicated initiative aimed at fostering continuous on-the-job learning, where department officials can allocate a specific time during their routine work hours for self-improvement, knowledge-sharing, and skill enhancement. The learning hours are being conducted on every 4th Friday of the month based on topics as outlined in the ACBP.
- **Exposure Visit:** Implementation of a structured process for organizing exposure visits and providing department officials with opportunities to gain practical insights by visiting relevant institution/facilities/events related to their roles. Exposure visits are being conducted as one day visit programme and nominations for the visit will be provided by the Department.

In addition to the above interventions, the uptake and completion status of iGoT trainings and external trainings are being monitored by the Department along with the non-training interventions. Following sections detail the training & non-training interventions as per ACBP:

11.1. Training Interventions

Domain related topics

Division	Proposed Topics for Intervention	Suggestive Training Medium
Common	History of sports and knowledge of various sporting competitions, National Sports Development Code	Classroom Course/ Online Training
	Basics of technicalities of Popular Sports - FOP requirements, rules of play, scoring	Workshop for each game
SP-1	<ul style="list-style-type: none"> • Basics of Sports medicine and rehabilitation • Basics of Sports science 	Classroom Course/ Online Training
	<ul style="list-style-type: none"> • Awareness on different types of disabilities • Facilitating seamless experience to para-athletes (on and off the field) 	Workshop
	About NSFs, registration modalities, regulations and functioning	Classroom Course
SP-3	Sports event management	Classroom Course/ Online Training
	<ul style="list-style-type: none"> • Sports as a subject in Indian Constitution, • Societies Registration Act & Companies Act 	Classroom Course

Division	Proposed Topics for Intervention	Suggestive Training Medium
	<ul style="list-style-type: none"> • Introduction to International Sports Federations & the IOA Charter 	
	Introduction to advanced technologies such as Virtual Reality (VR), Augmented Reality (AR), and other select tools in sports event management	Workshop/ Online Training
	<ul style="list-style-type: none"> • Digital marketing, creating social media presence • Online promotion strategies for sports events 	Workshop/ Online Training
	<ul style="list-style-type: none"> • Post-event analysis • Evaluation techniques to measure the success of sports events 	Workshop
SP-5 & CDN	<ul style="list-style-type: none"> • Governance principles in Sports ministries around the world • International and National Sports Law 	Classroom Course
SP-MDSD	<ul style="list-style-type: none"> • Basics of developing civil infrastructure • Creation and financing of sports infrastructure • Introduction to construction norms for sports infrastructure including National Building Code (NBC) and URDPFI guidelines by MoHUA • Sustainability and disaster resilience in construction of sports infrastructure 	Workshop/ / Online Training
SP-2 & 4	Initiatives around augmentation of funding towards sports sector development and athlete welfare through corporate partnerships and collaborations	Workshop/ Online Training
SP-6	Education system of India and its convergence with the sports sector	Classroom Course

Function and Behavior related topics

These courses are proposed to be programmed around topics that enhance functional and behavioral capacities of officials.

Function related interventions - Common Across all divisions	
Proposed Topics	Training Medium
Budgeting and Financial Management around programmes and schemes of the department, grant disbursal, planning of national and international sports events, sports infrastructure creation.	Workshop
Program/Project Management for effective running of projects as part of schemes of the department.	Classroom Course
Contract Management as part of procurement-related aspects	Classroom Course / Online Training
Parliamentary and Legislative Processes	Workshop / Online Training
Media Management including social media and communications released from the department. Awareness around RTI.	Workshop
Data Management and Information Visualization techniques	Workshop/Online Training
Knowledge of software such as MS Office, PFMS, DBT, E-HRMS	Workshop/ Online Training
Effective Policy formulation and Implementation	Workshop

Behaviour related interventions - Common Across all divisions	
Proposed Topics	Training Medium
Stakeholder Management Essentials	Workshop
Leading Effective Decision-Making; Leadership in the age of Digital Disruption; Leadership and Management	Workshop/ Online Training
Gender-related sensitivity	Workshop/ Online Training
Athlete Centric Delivery Approach to build empathy and sensitivity in officials for engaging with sportspersons from various backgrounds.	Workshop

11.2. Non-Training Interventions

Division	Proposed Topics for Intervention	Suggestive Training Medium
Common	Officials to visit select global para HPCs/ training centers/ international events to understand the overall working, qualification standards, and classifications	Exposure Visit
SP-1	Visit to training camps to assess the requirement of resources and support to NSFs	Exposure Visit
	Group discussions with para-athletes and heads of organizations for understanding gaps and possible solutions	Knowledge Exchange
	Visit to Trauma centers to facilitate awareness about para-sports	Exposure Visit
SP-3	Participation in international sports event management conferences and events	Knowledge Exchange
SP-5 & CDN	Knowledge sharing on legislative, and sports related regulatory developments in the country	Seminars/ Webinars
	Visit to Sports Goods manufacturing facilities and vendor exhibitions to learn about the quality and variety of sports equipment and goods available	Exposure Visit
SP-MDSD	Monthly interactions with different state-level stakeholders – Players, Coaches, Khelo India Center Management Teams, etc. to exchange innovative ideas, feedback, and developing new programs	Knowledge Exchange
	Collaboration with Invest India & DPIIT and attending investment summits of other ministries/states for sponsorships and marketing alliances	Knowledge Exchange
	Design Thinking workshops with industry experts and academicians for cost optimization in infrastructure development and ideation for innovative ways of sports infrastructure monetization	Knowledge Exchange
	Visits to study sustainability innovations in infrastructure in terms of eco-friendly buildings and futuristic designs, funding models used for infrastructure creation and asset monetization	Exposure Visit
SP-2 & 4	Interaction with officials of other Ministries/ State Sports Departments who have implemented new cash awards or pension schemes/ policies to understand their learnings	Knowledge Exchange
	Interactions with International Federations to understand the level of difficulty and importance of the different competitions organised by them	Exposure Visit
SP-6	Certification Courses conducted by International Federations to understand the curriculum and delivery methods to align certification/degree courses with International Federation counter parts	Exposure Visit

Division	Proposed Topics for Intervention	Suggestive Training Medium
	Visit to sports science department in institutions and have a hands-on experience with various equipment and understand their benefits and necessities	Knowledge Exchange
	Applications of latest immersive technologies such as virtual reality (VR) and Augmented Reality (AR) in the field of sports education	Exposure Visit/ / Online Material

12. Annexures

No.J-17011/501/2023-SP.V
 Government of India
 Ministry of Youth Affairs & Sports
 (Department of Sports)

530-C, Shastri Bhawan, New Delhi
 Dated: 18th March, 2024

OFFICE ORDER

Sub.: **Revision of work allocation in the Department of Sports — reg.**

In supersession of all previous orders with regard to allocation of work among officers of the Department of Sports, the following revised work allocation will come into force with immediate effect and until further orders:

Sl. No.	Work allocation	Section	Director/US
A: Work allocation to Shri Prem Kumar Jha, Joint Secretary (Development)			
1.	(i) Special Cash Awards to medal winners and their coaches (ii) Scheme of Pension to meritorious sportspersons (iii) Pandit Deendayal Upadhyay National Welfare Fund for Sportspersons (PDUNWFS) (iv) Implementation of DBT in Department of Sports. (v) Matters relating to National Sports Awards viz. Dhyan Chand Khel Ratna, Arjuna Awards, Dhyan Chand Awards, Dronacharya Awards, Rashtriya Khel Protsahan Puruskar and Maulana Abdul Kalam Azad (MAKA) Trophy (vi) Conference of States/UTs Sports Ministers (vii) Sports Policy	SP-IV	US (RKG) [Shri Raj K. Gupta] DS (KS) [Shri Kanwarjeet Singh]
2.	(i) Matters relating to the following Khelo India verticals: (a) Creation and Upgradation of Sports Infrastructure; and (b) Khelo India Centres and Sports Academies. (ii) Matters relating to National Playing Fields Association of India (NPFAl) (iii) All residual matters relating to erstwhile Scheme of PYKKA, RGKA and USIS (iv) Geo-tagging of sports infrastructure in the country (v) Special Package for enhancement of sports infrastructure in J & K (vi) Matters related to Ek Bharat Shrestha Bharat (EBSB) (vii) Matters related to the erstwhile Technical Support and Building Service (TSCBS) under Khelo India Scheme	MDSB	US (OPC) [Shri O. P. Chanchal] Dir. (AKY) [Shri Arun Kumar Yadav]

Page 1 of 6



<p>(v) Asset Monetization of JN stadium & other properties of Department of Sports and Sports Authority of India</p> <p>(vi) Output Outcome Monitoring Framework (OOMF)] and Data Governance and Quality Index (DGQI)</p> <p>(vii) Nodal Officer for all NIC related matters of the Department</p> <p>(viii) Website/Dashboard updation including the role of Web information manager and all Social Media Handles of the Department of Sports.</p>		<p>Dir (AKY) [Shri Arun Kumar Yadav]</p>
<p>Matters related to the following subjects: -</p> <p>(ix) Release of Grants to SAI from the budgetary allocation made for the Scheme of Assistance to National Sports Federations (NSFs)</p> <p>(x) Atya Patya, Badminton, Basketball, Billiards & Snooker, Body Building, Bridge, Carrom, Cricket, Cycle Polo, Fencing, Handball, Judo, Karate, Kayaking & Canoeing, Mallakhamb, Motor Sports, Netball, NRAI, Polo, Roll Ball, Roller Skating, Rugby, Soft ball, Special Olympic Bharat (SOB), Swimming, Shooting Ball, Table Tennis, Ten-Pin Bowling, TenniKoit, Taekwondo, Tennis Ball Cricket, Tennis Volleyball, Triathlon, Tug of War, Throwball, Volleyball, Yachting, All India Sports Council of Deaf and All NSPOs including CBSE.</p> <p>(xi) Grants of recognition to new sports bodies and all matters relating to unrecognized federations.</p> <p>(xii) Matters of Para sports in respect of sports disciplines mentioned at point (ii) above</p> <p>(xiii) Matters relating to verification of certificates issued by the Federations/Associations of sports disciplines mentioned at point (ii).</p> <p>(xiv) Sports Control Boards (SCB)</p> <p>(xv) Co-ordination of FDI and other matters received from DPIIT</p> <p>(xvi) Preparation of compendium of Instructions relating to NSFs</p> <p>(xvii) Parliamentary matters, Audit, RTI, Public Grievances, Court Cases, Coordination, etc. and all matters relating to above items of work.</p> <p>(xviii) All matters pertaining to Vision India@2047</p> <p>(xix) Work related to Assistant Secretaries (IAS Officer Trainees) posted in the Department</p>		<p>US (SKG) [Shri Sudhir Kumar Gupta]</p> <p>Dir (BT) [Shri Bangararaju V.V.K.K. Thatavarthi]</p>

Dir
Page 3 of 6

<p>All matters related to the following subjects: -</p> <ul style="list-style-type: none"> (i) Archery, Athletics, Ball Badminton, Baseball, Boxing, Cycling, e-Sports, Equestrian, Football, Chess, Golf, Gymnastics, Hockey, Jump Rope, Kabaddi, Kho-Kho, Kudo, Lawn Tennis, PencakSilat, Powerlifting, Rowing, School Games, Sepaktakraw, Soft Tennis, Squash Racket, Weightlifting, Winter Games, Wrestling, Wushu and Yogasana. (ii) Matters of Para sports in respect of sports disciplines mentioned at point (i) above (iii) Matters relating to verification of certificates issued by the Federations/Associations of sports disciplines mentioned at point (i). (iv) All matters relating to the Regional Sports Federations (RSFs) and their policy issues (v) Indian Olympic Association and Matters relating to the Olympic Task Force (vi) Paralympics Committee of India (vii) Multi-disciplinary Sports Events such as Olympics, Asian Games, CWG, etc. (viii) Olympics 2036 Cell (ix) Policy Matters relating to schemes (including categorization of sports disciplines) (x) Parliamentary matters, Audit, RTI, Public Grievances, Court Cases, Coordination, etc. and all matters relating to above items of work. (xi) Setting up of a Project Management Unit (PMU) in Department of Sports (xii) Cooperation and coordination with other Non-Governmental National / International Organizations on matters related to Khelo India Scheme. (xiii) Scheme of Sports and Games for Persons with disabilities (xiv) Matters related to Sports Quota Recruitment including Harmonisation of Rules/Policies, career progression of sportspersons, and liaison with DoPT and other departments. 	<p>SP-III</p>	<p>US (TP) [Shri Tarun Pareek]</p> <p>Dir (AK) [Shri Anant Kumar]</p>	
<p>C: Work allocation to Shri Vimal Anand, Director (Sports)</p> <p>Dir-VA will report directly to Secretary (Sports) in respect of work related to SP-II and SP-V, except the matters related to NSDF, which will be routed through JS (Dev).</p>			
<p>I.</p>	<ul style="list-style-type: none"> (i) Administrative, Financial and Legal matters relating to Sports Authority of India (SAI). (ii) Matters relating to Scheme of Human Resource Development in Sports (iii) Matters relating to e-Khel Pathshala (as a separate project) 	<p>SP-V</p>	<p>US (SY) [Shri Surendra Yadav]</p>

Vimal Page 4 of 6

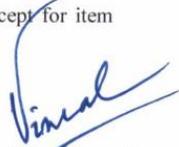
	(iv) Matters related to sports goods manufacturing (v) Work Allocation/Administrative matters in the Department of Sports (vi) Administrative, Financial and Legal matters relating to National Anti-Doping Agency (NADA) (vii) Administrative, Financial and Legal matters relating to National Dope Testing Laboratory (NDTL)		
2.	(i) Matters relating to National Sports Development Fund (NSDF) (ii) International Cooperation/MoUs	SP-II	US (KS) [Shri Kamkhan Singh]
D: Work allocation to Shri G. Jagannath, Director (Sports)			
3.	(i) Matters relating to Lakshmbai National Institute of Physical Education (LNPE), Gwalior (ii) Matters relating to setting up of National Sports University (NSU) in Manipur and all NSU-related matters. (iii) Matters pertaining to academic courses and curricula related to sports and physical education; NSEB (iv) Matters relating to setting up of National Centre for Sports Sciences and Research (v) All residual matters pertaining to CWG 2010 and all matters relating to Organizing Committee of CWG 2010.++ (vi) Legacy use of Sports infrastructure created during Commonwealth Games. (vii) All India Council of Sports (AICS)	SP-VI	US (MKM) [Shri M. K. Meena]

Note: (i) Shri SPS Tomar, Consultant, will handle the following matters in supersession of this Office order dt. 05.01.2024:-

- a. Matters related to Sports Code/Sports Policy for the governance of NSFs;
- b. Preparation of Compendium of Instructions for NSFs;
- c. Matters related to the finalisation of the constitutions of IOA and AIFF;
- d. Major court cases;
- e. Matters related to preparation and participation w.r.t. Paris Olympics;
- f. Matters pertaining to the Future Host Commission of the International Olympic Committee;
- g. International Relations of IOA/NSFs;
- h. Any other work that may be assigned.

- (ii) For Khelo India matters, the MDSD Secretariat shall remain common to JS (Dev.) & JS (SP).
- (iii) ++ Shri G. Jagannath, Director, will submit files directly to Secretary (Sports) except for item D(3)(v), which will be submitted through JS (SP).

2. This issues with the approval of the Competent Authority.


(Vimal Anand)
Director (Sports)
Tel.2338-4408
Page 5 of 6

Copy to:

1. PPS to Secretary(Sports)
2. PS to JS (Sports) / Sr. PPS to JS&FA / PPS to JS(Admn.)
3. DG (SAI)/DG (NADA)/Scientific Director (NDTL)/VC (LNIPE)/VC (NSU)
4. Directors / Deputy Secretaries in the Department
5. All Under Secretaries / Sections in the Department
6. US (Admn.) / US (RTI/PG) / US (Parliament) / US(IFD)
7. PAO / Hindi Section
8. NIC cell, MYAS – *with request to upload and change the WIM on the Department's website*

Copy also to:

1. PS to Hon'ble Minister, MoYAS
2. PS to Hon'ble Mos, MoYAS

