

F. No. P.12-1/NSS/DTE/2017 / 919  
Government of India  
Ministry of Youth Affairs & Sports  
**DIRECTORATE OF NSS**  
12/11, Jamnagar House, New Delhi-110011

13.07.2017

**Sub : Inviting quotations for supply of Trophy for IGNSS Awardees 2016-17 – reg.**

Indira Gandhi NSS Award for the year 2016-17 will be given away by the President of India on 24<sup>th</sup> September, 2017 at Rashtrapati Bhawan, New Delhi in the field of excellent youth work done by University, Programme Officers and NSS Volunteers. In this regard, quotation are invited for supply of Trophy (estimated number) with proper NSS Emblems and plate giving the name of Institution on the following terms & conditions are invited :-

(i). **Size :-**

- |                        |   |     |           |
|------------------------|---|-----|-----------|
| 1. Big size (Metal)    | - | 22" | (1 No.)   |
| 2. Medium size (Metal) | - | 20" | (1 No.)   |
| 3. Small Size (Metal)  | - | 19" | (10 Nos.) |

(ii) A demand draft of **Rs. 5,000/- (Rupees five thousand only)** as earnest money drawn on any nationalized bank in New Delhi in favour of **"Accounts Officer, PAO (Sports)"**. Name and address with Ph. No. of the firm should be written on the reverse side of the DD.

(iii) The firms should have two years of experience of having undertaken similar jobs in Ministry/Department of the government /autonomous body/PSUs supported by proper document.

(iv) The firm will be required to supply the trophy within 15 days from the date of accepting the quotation. In case you have further clarification it can be sought from the undersigned on any working days. Sample would be finalized, by the Department/Ministry before final touché is given to the Trophy.

(v) The trophies will required to be delivered free of cost (cartage charges) at the premises of this office.

(vi) No denial will be accepted from the firm after the contract is awarded to the firm.

2. The quotation should be submitted in **two sealed cover/envelop :-**

(i) **One** sealed cover/envelop should be superscribed **"Quotation for Trophy"** (as per Annexure-I) and it should contains all technical details i.e. EMD, copy of return file I. Tax i.e. A.Y. 2016-17, experience.

(ii) **Second** sealed cover/envelop should be submitted for Rate (as per Annexure-II) and it should be superscribed **"Rate for Trophy"**.

3. The quotation can be submitted in the office by 10<sup>th</sup> August, 2017 and quotation will be opened on the same day at 3.30 pm in the presence of representatives of bidders, who will be present at that time. Those who not fulfill the conditions, quotation will be rejected at any time. Rates of only those firms will be opened, who are found eligible in Technical details.

*S.K. Basumatary*  
S.K. BASUMATARY / एस. के. बसुमती  
Assistant Programme Adviser  
सहायक कार्यक्रम सल्लाहकार  
Govt. of India  
Ministry of Youth Affairs & Sports  
पुण कायदा  
Directorate of NSS  
12/11, Jamnagar House, New Delhi-110011

4. If the work of the contractor is found unsatisfactory, the contract can be terminated by this office at any time without assigning any reason. In this respect, the decision of the Ministry shall be final and binding on the Contractors. The Ministry reserves the right to reject any quotation in whole or in part without assigning any reason.

Yours faithfully

*S. K. Basumatary*

(S. K. Basumatary)

Assistant Programme Adviser

S.K. BASUMATARY / एस. के. बसुमतारी

Assistant Programme Adviser

सहायक कार्यक्रम सलाहकार

Govt. of India / भारत सरकार

Ministry of Health & Sports

स्वास्थ्य एवं खेल मंत्रालय

Directorate of Health / स्वास्थ्य विभाग

12/11, Jam Nagar House, New Delhi

12/11, जामनगर हाऊस, नई दिल्ली-110011

Encl: as above

**INDIRA GANDHI NSS AWARD 2016-17**  
**(TROPHY)**

**PROFORMA**  
**(filled in BLOCK letters only)**

<b>S. No.</b>	<b>Particulars</b>	<b>Information</b>
1	Name of the Firm	
2	Contact Person	
3	Address of the firm	
4	Contact No.	(O) : (M) :
5	PAN No.	
6	Service Tax No. (if any)	
7	TAN/TIN No. (if any)	
8	Enclosures	Experience : Yes/No I-Tax return filed (AY 2016-17) : Yes/No EMD : Yes/No

(Signature of Authorized Person  
with Name, Full Address & Telephone Number)

**Annexure – II**

**Rate for Trophy**

To

Director  
Directorate of NSS  
12/11, Jamnagar House, New Delhi

Sir,

In response to your letter No. F. No. P.12-1/NSS/DTE/2017 dated ....., calling quotations for supplying trophy during IGNSS Award 2016-17 ceremony, we quote our rates as under :-

<b>Item</b>	<b>Rate</b>	<b>Tax (if any)</b>
Big size (Metal) - 22" (1 No.)		
Medium size (Metal) - 20" (1 No.)		
Small Size (Metal) - 19" (1 Nos.)		

We agree to abide by the terms & conditions unconditionally as given in the above referred letter.

(Signature of Authorized Person  
with Name, Full Address & Telephone Number)

(Seal)





**NSS Logo**









