

F. No. 47/1/2016-NYDF
Ministry of Youth Affairs & Sports
Department of Youth Affairs
(National Youth Development Fund)

National Youth Development Fund – Guidelines/Norms for financial assistance

Introduction

1.1 The National Youth Development Fund (NYDF) was established in July 2015 under Charitable Endowments Act, 1890 with the aim of promoting Development of Youth in the country. The main objects of the fund are as under:

- To administer and apply the moneys of the Fund for all round development and empowerment of youth, in accordance with the objectives of the National Youth Policy;
- To take up programmes for engaging the youth in community service and various nation-building activities;
- To construct and maintain infrastructure as may be required, for the development and empowerment of youth;
- To provide tools and equipment, as may be required, for the development and empowerment of youth;
- To identify problems of different youth target groups and take up research and development studies for addressing the same;
- To promote international perspective among the youth through youth exchange programmes and other necessary steps; and
- To take up other activities for youth development, as may be necessary or incidental to the objects mentioned above.

1.2 As may be seen from the objects of the Fund, the primary function of the Fund is all round development and empowerment of the youth in general and individual youth in particular for achieving excellence at the National and International level; this enables the Fund to assist youth for their specific requirements; the other areas of assistance include development and maintenance of infrastructure and supply of tools and equipment for the development and empowerment of youth.

1.3 The Government of India Notification dated 15.07.2015, establishing the NYDF, has given basic provisions on the functioning of the Fund. It has been felt that general guidelines/norms are to be formulated to supplement the basic provisions in the Notification. Such guidelines/norms are expected to streamline the procedure for selection of eligible beneficiaries ie, identifying most appropriate projects for research and development studies, all round development and empowerment of youth and other youth development related areas of interest.

1.4 These are intended for general guidance in processing proposals under NYDF without compromising the in-built element of flexibility available in the Scheme.

2. Assistance to Government/Non-Government Organization/Individual

2.1 The Financial assistance under the Fund shall be available for all the activities which will assist in achieving the objectives of the Fund mentioned in para 1.1

2.2 **Eligibility:-** All Government/Non-Governmental Organization/Individual, registered as a Society or Public Trust or under any other legislation (except for Individual), having a track record of undertaking youth development activities for at least three years shall be eligible for applying for financial assistance from the Fund.

2.3 Individuals with disability and women will be given special consideration.

2.4 The application in prescribed format for financial assistance from or under the Fund from eligible organisations shall be submitted addressing the Member Secretary of the Fund. After scrutiny of the all the project proposals received from Government/Non-Government Organization/Individual, the Member- Secretary shall place the proposals in the meeting of the Executive Committee. All the proposals for financial assistance from the Fund shall be considered and disposed of by the Committee and the Council shall be informed of such decisions. The Committee may also refer any application before consideration, to the Council or any other body (if it thinks it is necessary to do so) for expressing its views.

2.5 After approval of the proposal/application from the Government/Non-Government Organization, the NYDF will release assistance in instalments - normally 75% of the approved amount as advance and the balance amount on completion of the project. In exceptional cases, advance up to 90% can be released. The balance amount (25% or 10%) will be released on submission of the following documents:

- (i) Performance Report of the project with supporting photographs.
- (ii) Statement of accounts with supporting documents like bills, vouchers and receipts.
- (iii) Details of the resources/facilities available at the Institute/place of projects.
- (iv) Any other documents if necessary

2.6 In case of assistance to Individual, the quantum of release will be decided by the Executive Committee.

2.7 The assistance shall be released to the beneficiary through electronic payment like NEFT or RTGS.

2.8 Conditions of Financial Assistance:-

(i) The Non-Governmental Organisation which is availing financial assistance from the Fund shall maintain a separate account thereof and shall furnish Utilisation Certificate within the time specified in the sanction letter. The organisation will have to furnish the Unique ID of NGO Darpan of NITI Aayog in the application form.

(ii) The Non-Governmental Organisation shall make available audited accounts of the financial assistance received within the stipulated time and assist the officers of the Fund or such other Officers, who may be so authorized for inspection of the programme executed or books maintained by such organisations.

(iii) In case the Non-Governmental Organisation do not comply with the terms and conditions imposed by the Central Government while sanctioning the grant, action shall be taken against them in accordance with law.

(iv) In case of individuals applying for research work, his/her proposal should be anchored in reputed institutes/ center of excellence.

(v) In case of individuals applying for representation at international level, financial assistance upto 50 % of travel expenses will be considered.

(vi) In case of recognition/Financial Assistance to Individuals in the field of Adventure, the matter will be decided by the Executive Committee according to the merit of the case.

2.9 Ordinarily, assistance to Individual will be Rs. 2,00,000/- and with a maximum ceiling of Rs. 5,00,000/- as decided by the Executive Committee.

2.10 In case of Organisation, maximum assistance per project will be decided by the Executive Committee. The limit would be different for different projects. Within the limit, rates for various components like boarding/lodging will be decided by the Executive Committee. Such rates could be different for different geographical regions. The assistance will be provided only for conducting specific programmes and will not cover events like organizing workshops, conferences and seminars.

2.11 Financial Assistance under the Fund will be given only once.

2.12 Any relaxation/amendment of the guideline will be decided by the Executive Committee with the approval of the chairman of the Council.

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National Youth Development Fund – Form for submission of proposals for financial assistance

1	Name and address of the applicant organisation/individual	
2	Date of establishment of the organisation	
3	Brief history and a brief account of youth development activities undertaken (Attach separate sheet, if necessary)	
4	Whether the organisation is registered under any law for the time being in force? If so, the details thereof.	
5	Whether the organisation is of National/State/District level.	
6	Whether the organisation is in receipt of assistance from the Department of Youth Affairs and Sports or any other Ministry/ Department/ Autonomous Body of the Government of India? If so, the details thereof.	
7	Whether the organisation is, in receipt of assistance from the State Government for any programme? If so, the details thereof.	
8	Whether the organisation receives grants in cash or kind from any other organisation in India or in a foreign country? If so, the details thereof.	
9	<p>Details of the proposal:</p> <p>a) Title and brief description of the proposal.</p> <p>b) Nature of Programmes/Activities to be taken up under the Proposals</p> <p>c) geographical Area to be covered under the Proposal</p> <p>d) No. of youth proposed to be covered under the Proposal.</p> <p>e) Periods/Schedule of implementation of the Proposal.</p> <p>f) Total cost of the Proposal, with detailed break-up</p> <p>g) Financial Contribution to be made by applicant, out of the total cost of the Proposal.</p> <p>h) Financial Assistance sought from the NYDF.</p> <p>i) Outcome/ Benefits expected from the Project Proposals.</p> <p>Please enclosed a copy of the detailed Proposal/ Scheme, covering above aspects.</p>	

10	Self-attested copies of the following documents to be attached with the application: i) Registration certificate of the organisation ii) Memorandum and Articles of Association/ Bye-Laws/ regulations of the Organisation. iii) Audited Annual Accounts of last three years (a separate report for each year) of the organisation. iv) List of present members/ office bearers of the Board of management/ Executive Committee. v) Staff of the organisation (give names and their present emoluments).	
11	Unique ID of NGO Darpan, NITI Aayog, Govt. of India.	
12	Details of Grants received from other Ministry/ Sources for the same purpose.	

Certified that information given above is true and that withholding of any information or furnishing incorrect information will lead to cancellation of Sanction/ recovery of grant and such other action under the law.

Signature of the President/
Secretary of the organization/ Applicant

Name-----

Place
Date