

Draft Guidelines for Placement of State NSS Officers (SNOs) under MY Bharat–NSS through Deputation / Deemed Deputation Framework

1. Short Title and Commencement

1.1 These guidelines may be called the *Guidelines for Placement of State NSS Officers (SNOs) under MY Bharat–NSS through Deputation/Deemed Deputation Framework, 2026*.

1.2 They shall come into force from the date of issuance of the Official Memorandum by the Ministry of Youth Affairs & Sports (MoYAS).

2. Objective

To establish a uniform, transparent, and efficient framework for placement of State NSS Officers (SNOs) across all States/UTs through a structured deputation/deemed deputation mechanism, ensuring improved governance and effective implementation of NSS.

3. Applicability

These guidelines shall apply to all States and Union Territories implementing MY Bharat–National Service Scheme (NSS).

4. Mode of Placement

4.1 Placement of SNOs shall be made through **Deemed Deputation** from:

- State Government Services
- Higher Education Departments
- Universities / +2 Councils

4.2 All placements shall be made with prior concurrence of the Ministry of Youth Affairs & Sports (MoYAS).

5. Eligibility Criteria

5.1 The officer should be:

- Holding a regular position in State Government / University / Higher Education Institutions
- At the level of Associate Professor or equivalent / Group ‘A’ officer

5.2 Essential qualifications:

- Minimum 5 years of experience in administration / academic / youth-related programmes
- Prior exposure to NSS or youth development programmes shall be desirable

5.3 The officer must possess:

- Proven administrative capability

- Experience in coordination with multiple stakeholders
- Understanding of public programmes and field-level implementation

6. Tenure

6.1 The tenure of SNO shall be 3 years, extendable up to 5 years based on performance.

6.2 No officer shall ordinarily continue beyond 5 years.

6.3 Premature repatriation may be considered in case of:

- Unsatisfactory performance
- Administrative exigencies
- Request from State Government.

7. Selection Procedure

7.1 States/UTs shall identify and forward a panel of eligible officers (minimum 3–4 names) to the Ministry.

7.2 A Selection Committee shall be constituted comprising:

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| • Joint Secretary (Youth Affairs)/ Director, MoYAS | : | Chairperson |
| • Secretary of Nodal Department of State or his/her nominee | : | Member |
| • Representative from Deptt of Higher Education of State | : | Member |
| • Concerned MY Bharat-NSS Regional Director | : | Member |

7.3 The Committee shall evaluate candidates based on:

- Service record and experience
- Exposure to NSS / youth programmes
- Administrative and leadership capability
- Interaction / interview

7.4 Final recommendation shall be approved by Secretary (Youth Affairs)

8. Mandatory Preconditions

The following shall be mandatory prior to placement through deemed deputation:

- Cadre clearance from the parent department
- Vigilance clearance
- Written consent of the officer
- Detailed bio-data
- Record of past experience in relevant sectors.

9. Roles and Responsibilities of SNO

The SNO shall:

- Act as the nodal authority for implementation of MYB-NSS in the State/UT
- Coordinate with MoYAS, NSS Regional Directorates, Universities, and institutions
- Ensure timely execution of MY Bharat-NSS programmes and activities

- Monitor fund utilization and reporting
- Facilitate inspections, reviews, and evaluations
- Ensure alignment with national priorities and guidelines
- Facilitate training, capacity building and evaluation.

10. Order of Placement through deemed deputation

10.1 Placement through deemed deputation orders shall be issued by the MoYAS clearly indicating:

- “Deemed Deputation under MY Bharat–NSS framework”
- Tenure and terms of placement through deemed deputation
- Roles and responsibilities

11. Pay, Allowances, and Service Conditions

11.1 Salary and allowances shall continue to be drawn as per existing provisions through Grant-in-Aid (GIA) or parent organization.

11.2 No additional posts shall be created under this framework.

11.3 Other service conditions shall be governed by applicable deputation rules.

11.4 The methodology of re-imburement of Salary and allowances of SNOs to State will continue.

12. Transition of Existing SNOs

12.1 All existing SNOs shall be brought under this framework with defined tenure and conditions.

12.2 Their continuation shall be subject to review as per these guidelines.

13. Monitoring and Performance Review

13.1 Annual Performance Appraisal Report (APAR) will be written as per established channel in State/UT, however one of the review will be done by head of Directorate of NSS.

13.2 Performance shall be assessed on:

- Programme implementation efficiency
- Utilisation of funds
- Innovation and outreach initiatives
- Reporting and compliance
- Field engagement and outcomes

13.3 Extension of tenure shall be based on performance evaluation.

14. Digital Monitoring

The Ministry shall maintain a centralized MIS/dashboard to track:

- Vacancies and Placement through deemed deputation
- Tenure and extensions

- Performance indicators

15. General Provisions

15.1 Any deviation from these guidelines shall require prior approval of MoYAS.

15.2 The Ministry reserves the right to issue clarifications/amendments from time to time.

16. Implementation

These guidelines shall come into force from the date of approval by the Competent Authority.