

IMMEDIATE
RTI MATTER

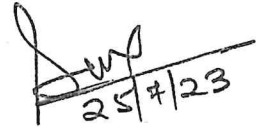
F-11011/62/2023-SP-IV
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

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718-A, Shastri Bhawan, New Delhi
Dated the 25th July, 2023

Subject: Audit of Proactive Disclosure under the RTI Act 2005 of MOYAS - reg.

Reference to RTI/PG Cell's email dated 14th July, 2023 forwarding copy of CIC'S D.O. letter No. 6/1/2013/JS(LAW)/CIC-V/2022/1708 dated 4th May, 2023 on the subject mentioned above. The information pertaining to SP-IV Section is sent herewith in the prescribed proforma including electronically for further necessary action.



25/7/23

(Surendra Yadav)

CPIO & Under Secretary to the Government of India
Ph. 2338 5460

To,

The Under Secretary (RTI),
Ministry of Youth Affairs and Sports,
Shastri Bhawan,
New Delhi-110001.

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/ partially met)	Remarks/URL links
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	<div>(i) Name and address of the Organization</div> <div>(ii) Head of the organization</div> <div>(iii) Vision, Mission and Key objectives</div> <div>(iv) Function and duties</div> <div>(v) Organization Chart</div> <div>(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt</div>	<div>Section SP-IV</div> <div>Secretary (Sports)</div> <div>Available on Website</div> <div>Sports Awards, Pension to meritorious Sportspersons, Financial assistance under Welfare Fund, DBT, Cash Awards to medal winners and their coaches, Court Cases pertaining to Section etc.</div> <div>Available on Website</div>	<div></div> <div></div> <div></div> <div></div> <div>Available on https://yas.nic.in</div>
1.2	Power and duties of its officers and employees [Section 4(1)]	<div>(i) Powers and duties of officers (administrative, financial and judicial)</div> <div>(ii) Power and duties of other employees</div> <div>(iii) Rules/ orders under which powers and duty are derived and</div>	<div>As per delegated to the extent required in relation to Sports</div> <div>--Do--</div> <div>--Do--</div>	

	(b)(ii)]	(iv) Exercised	--Do--	
		(v) Work allocation		
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points (ii) Final decision making authority (iii) Related provisions, acts, rules etc. (iv) Time limit for taking a decisions, if any (v) Channel of supervision and accountability	N.A Secretary (Sports) N.A N.A N.A	
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered (ii) Norms/ standards for functions/ service delivery (iii) Process by which these services can be accessed (iv) Time-limit for achieving the targets (v) Process of redress of grievances	Administrative/managerial/financial/Legal/implementation of Schemes Fully met Fully met Fully met Through PG Portal and RTI cell	
1.5	Rules, regulations, instructions, manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction. (ii) List of Rules, regulations, instructions manuals and records. (iii) Acts/ Rules manuals etc. (iv) Transfer policy and transfer orders	Fully met Fully met Fully met Fully met	
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of documents (ii) Custodian of documents/categories	N.A N.A	
1.7	Boards, Councils, Committees and other Bodies	(i) Name of Boards, Council, Committee etc. (ii) Composition	N.A N.A	

constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(iii) Dates from which constituted	N.A	
	(iv) Term/ Tenure	N.A	
	(v) Powers and functions	N.A	
	(vi) Whether their meetings are open to the public?	N.A	
	(vii) Whether the minutes of the meetings are open to the public?	N.A	
	(viii) Place where the minutes if open to the public are available?	N.A	
	(i) Name and designation	Fully met	
	(ii) Telephone, fax and email ID	Fully met	
1.8 Directory of officers and employees [Section 4(1)(b) (ix)]			
1.9 Monthly Remuneration received by officers & employees including system of compensation [Section 4(1)(b) (x)]	(i) List of employees with Gross monthly remuneration	N.A	
	(ii) System of compensation as provided in its regulations	N.A	
1.10 Name, designation and other particulars of public information officers [Section 4(1)(b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	CPJO: Sh. Surendra Yadav, Under Secretary, Room No.718-A ShastriBhawan New Delhi (011-23385460)	
	(ii) Address, telephone numbers and email ID of each designated official.	Appellate Authority : Sh. Puneet Sharma, Deputy Secretary (Sports) CPJO: Sh. Surendra Yadav, Under Secretary, Room No.718-A Shastri Bhawan New Delhi (011-23385460) Appellate Authority : Sh. Puneet Sharma, Deputy Secretary (Sports)	

1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	
		(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	Not Applicable	
		(ii) Efforts to encourage public authority to participate in these programmes	Not Applicable	
		(iii) Training of CPIO/APIO	Not Applicable	
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]		Not Applicable	

2. Budget and Programme

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/partially met)	
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on	(i) Total Budget for the public authority (ii) Budget for each agency and plan & programmes (iii) Proposed expenditures (iv) Revised budget for each agency, if any	As per DDG (Separate Sheet Enclosed)	

	disbursements made etc. [Section 4(1)(b)(xi)]	(v) Report on disbursements made and place where the related reports are available	N.A	
2.2	Foreign and domestic tours (F. No. 1/8/2012-IR dt. 11.9.2012)	(i) Budget ii. Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a. Places visited b. The period of visit c. The number of members in the official delegation d. Expenditure on the visit iii. Information related to procurements a. Notice/tender enquires, and corrigenda if any thereon, b. Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c. The works contracts concluded – in any such combination of the above- and d. The rate /rates and the total amount at which such procurement or works contract is to be executed.	N.A N.A N.A	
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity (ii) Objective of the programme (iii) Procedure to avail benefits (iv) Duration of the programme/ scheme (v) Physical and financial targets of the programme (vi) Nature/ scale of subsidy /amount allotted (vii) Eligibility criteria for grant of subsidy (viii) Details of beneficiaries of subsidy programme (number, profile etc)	N.A N.A N.A N.A N.A N.A N.A N.A	

2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions (ii) Annual accounts of all legal entities who are provided grants by public authorities	N.A	
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority ii. For each concessions, permit or authorization granted a. Eligibility criteria b. Procedure for getting the concession/ grant and/ or permits of authorizations c. Name and address of the recipients given concessions/ permits or authorisations d. Date of award of concessions /permits of authorizations	N.A	
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	N.A	

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/partially met)	
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in	Arrangement for consultations with representation by the members of the public i. Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	N.A	

relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	ii. Arrangements for consultation with or representation by a. Members of the public in policy formulation/ policy implementation b. Day & time allotted for visitors c. Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any (ii) Detailed project reports (DPRs) (iii) Concession agreements. (iv) Operation and maintenance manuals (v) Other documents generated as part of the implementation of the PPP (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government (vii) Information relating to outputs and outcomes (viii) The process of the selection of the private sector party (concessionaire etc.) (ix) All payment made under the PPP project	N.A	
		N.A	
		N.A	
		N.A	
		N.A	
		N.A	
		N.A	
		N.A	
		N.A	
		N.A	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year (ii) Outline the Public consultation process (iii) Outline the arrangement for consultation before formulation of policy	Fully met Fully met Fully met

3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Available on Ministry Website	
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format (ii) Printed format	Fully met Fully met	
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost (ii) At a reasonable cost of the medium	Yes N.A	

4. E. Governance

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/partially met)	
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English (ii) Vernacular/ Local Language	Fully met Fully met	
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt	Last date of Annual updation	Fully met	

15.4.2013]			
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form (ii) Name/ title of the document/record/ other information (iii) Location where available (i) Name & location of the faculty (ii) Details of information made available (iii) Working hours of the facility (iv) Contact person & contact details (Phone, fax email)	Available on Ministry Website N.A RTI Portal Fully met Fully met Fully met CPIO: Sh. Surendra Yadav, Under Secretary, Room No.718-A Shastri Bhawan New Delhi (011-23385460) Public Grievance Portal
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]		
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism (ii) Details of applications received under RTI and information provided (iii) List of completed schemes/ projects/ Programmes (iv) List of schemes/ projects/ programme underway (v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract (vi) Annual Report (vii) Frequently Asked Question (FAQs)	N.A Fully Met DO N.A Available on: http://yas.nic.in/documents/annual-reports Available on: http://dosp.dashboard.nic.in/Downloads/FAQ.pdf Available on: http://yas.nic.in/documents
	viii. Any other information such as a. Citizen's Charter		Available on: http://yas.nic.in/documents

				ents/citizen-charter-department-youth-affairs
	b) Result Framework (RFD)	Document	N.A	
	c) Six monthly reports on the		Available on Website	
	d) Performance set in the Citizen's Charter	against the benchmarks	Available on Website	
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed (ii) Details of appeals received and orders issued	Available on RTI MIS Portal Available on RTI MIS Portal (of First Appellate Authority)	
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	Fully Met	

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/partially met)	
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of a. Current CPIOs & FAAs b. Earlier CPIO & FAAs from 1.1.2015 (ii) Details of third party audit of voluntary disclosure a. Dates of audit carried out b. Report of the audit carried out	CPIO: Sh. Surendra Yadav, Under Secretary, Room No.718-A ShastriBhawan New Delhi (011-23385460) Appellate Authority: Sh. Puneet Sharma, Deputy Secretary (Sports) Fully Met	

	(iii)	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD	Fully Met	
		a. Date of appointment b. Name & Designation of the officers		
	(iv)	Consultancy committee of key stake holders for advice on suo-motu disclosure	N.A	
		a. Dates from which constituted b. Name & Designation of the officers		
	(v)	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	Fully Met	
		a. Dates from which constituted b. Name & Designation of the Officers		

6. Information disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/partially met)	
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain Information		Fully Met	

6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	i. Whether STQC certification obtained and its validity. ii. Does the website show the certificate on the Website?	N.A	
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Ministry of Youth Affairs & Sports
Department of Sports
(SP-IV Section)

Sub.: Budget Information In R/O Of SP-IV Section - Reg

S. No.	Name of scheme	B.E 2022-23 (Rs in Cr.)	R.E 2022-23 (Rs in Cr.)	Actual Expenditure incurred 2022-23 (Rs in Cr.)
1.	Incentive to Sportspersons (Cash Award + Sports Awards)	40.00	42.00	40.54
2.	Pension to Meritorious Sports person	15.00	9.59	4.70
3.	Pandit Deendayal Upadhyay National Welfare Fund for Sportsperson (PDUNWFS)	2.00	2.00	2.0

Work Allocation in SP-4 Section

S. No.	Work Allocated
1.	Matters related to Cash Award (Scheme Of Cash Awards To Medal Winners In International Sports Events And Their Coaches)
2.	Matters pertaining to National Sports Awards
3.	Matters pertaining to Conference of Ministers of States/UTs in charge of sports.
4.	Matters pertaining to DBT (Sports)
5.	Matters pertaining to Pandit Deendayal Upadhyay National Welfare Fund For Sports persons (PDUNWFS)
6.	Matters related to Scheme of Sports Fund for Pension to Meritorious Sports persons
7.	Maintenance of DBT Website and other technical related issues

(as on 31.03.2023)